## 2019-2020 Statement of Expenses

Expense claims and receipts must be submitted for approval <u>within 30 days</u> after incurred to: 27-D2 Cabinet Secretary/Treasurer

PDG Lion Brian Overturf 24768 Mallard Road Sparta, WI 54656

Phone: 1-608-269-2478 or mobile 715-617-1003

pvzoo2000@gmail.com

□District Governor Tear	m □GMT/GLT □Di	strict Committee	
Name:		District:	D2
Street:			
City & Zip:			
Travel Dates:			
Reason:			
<u>Please attach receipts</u> Allowance based on Lions Clubs International "General Reimbursement Policy"			
Item	# of Nights/ # Meals / # Round Trip Miles	Maximum Reimbursement	Sub-Total
Lodging		\$75/night	
Meals		\$25/meal	
Mileage		\$.50/mile	
Miscellaneous			
		TOTAL	
Signature:	Date:		
Office Use Only Below			
Approved by Treasurer:			
Date Paid	Check # Amount Paid Account #		